

From the Ashes – Board Meeting
Sunday, September 8, 2024

In attendance: Stephanie Burke, Kahra Barkley, Bryce Barkley, Brian Tighe, Megan Poffenbarger, Wayne Krennerich, Bonnie Hewett

Called to order: 2:22pm

AGENDA:

- Finish venue spreadsheet – Brian
- Kahra & Bryce – HITS & LSC Tomball
- Megan – Berry Center
- Stephanie – MATCH Center
- Special Board Meeting – Sept 20th @ 7:30
- Discuss kids show/showcase – include other small community theater

2:26:

- Review of minutes from previous meeting – motion to accept by Stephanie, seconded by Kahra, motion passes

2:28:

- Discussion of doing first show at MATCH
 - MATCHBOX 1 and MATCHBOX 3
 - Steph will reach out to MATCH
 - Check to see if they have ASCAP or BMI license

2:37:

- Discussion of finding space/some kind of real estate for other programming
 - Grand opening showcase/fundraiser
 - Youth show
 - Wayne, Stephanie & Kahra/Bryce will help to start sourcing rehearsal/meeting space

2:39:

- Stephanie made motion to join Tomball & CyFair Chambers of Commerce, Kahra seconded, motion passes
 - Stephanie will research both to decide which levels of membership
 - Stephanie will have backup to present at next meeting so we can vote

2:56:

- Stephanie & Brian to open bank account this week
 - Appointment at PNC Bank on Monday, September 9th at 3:30 PM

2:58:

- Corporate Accounts
 - MTI, Concord, etc. for licensing
 - Look into obtaining our own ASCAP or BMI license

3:06:

- Need storage unit
 - Can start sourcing furniture, customs, props, etc.
 - Brian could potentially store costumes so climate controlled storage not needed
 - Potential off-sight work day discussed to source costumes & other misc items
 - Look into obtaining our own ASCAP or BMI license

3:31:

- TO DO:
 - Draft Code of Conduct for Board of Directors – Stephanie can start with template and will send to other members to discuss at meeting
 - Draft Director’s Agreement – Discussed in meeting – verbiage changes will be made by Stephanie, Bonnie is sending Stephanie an additional directors agreement
 - Stephanie to prepare template for review/approval at next board meeting
 - Draft agreement for company (name for group of cast + artistic team + tech) – code of conduct/ethics statement/rules & regs

3:57:

- NEXT MEETING:
 - Review documents
 - Review venue findings
 - Talk finances
 - Update on bank account
 - Brian motion – meeting topics brought to secretary beforehand via email, secretary will remind, socialization will remain at minimum – APPROVED unanimously by Board

Meeting Adjourned: 4:03pm