

From the Ashes – Board Meeting
Monday, August 11, 2024

In attendance: Stephanie Burke, Kahra Barkley, Bryce Barkley, Brian Tighe, Wayne Krennerich, Kirstine Benoit

Called to order: 2:01pm

AGENDA:

- Official Vote to certify bylaws
- Housekeeping - bank (VENMO) , fundraising, email, Corporate Accounts, Insurance
- Jaime branding & website, & Kalise marketing
- 1st show, where, funds
- Creation of chairs, nominations, and voting
- Rules for directors, code of conduct - board members, performers, anyone with authority
- Open Items
- NOTE: Add Wayne to Google drive

MINUTES:

2:01 Discuss Agenda

2:18 Began reviewing bylaws, making edits

Suggested edits:

- Upping amount of potential board members from 9 to 17 - APPROVED BY BOARD
- Bringing in someone (outside of board) to do investigations for personnel
- Standards of conduct for director - morality clause reference - APPROVED BY BOARD
- Board member voting changed from majority to 2/3 (rounded) vote with code of conduct in consideration APPROVED BY BOARD
- Proxy voting not permitted, absentee votes can be submitted to secretary no later than 2 days prior to meeting - in writing 2 days prior to meeting where vote occurs, absentee doesn't count as being present at meeting, what items on agenda are to be included in vote

3:13 Phone call to John Sallinger about directing our first show :)

3:21 Continue reviewing bylaws

Suggested edits:

- Create a conflict of interest policy
- Add spousal board provisions under officers
- Updated bylaws uploaded into google drive

3:48 Begin discussion of housekeeping

- Venmo discussion - Brian will be in charge of setting up Venmo
- Brian and Stephanie will meet to set up bank account (potentially Saturday Aug. 17) - want resolution from Board - discussed which bank, Brian suggested PNC, Wayne suggested Amegy and Frost as potentials
- RESOLUTION - Kahra makes a motion, Brian seconded to open a corporate bank account for From the Ashes Theatre Company Inc. at PNC Bank. The executive account holders and signers will be Brian Tighe (Treasurer) residing at 9310 Presidio Park Dr. Houston, TX

77080 and Stephanie Burke (President) residing at 1431 Hatchmere Place, Spring, TX 77379.

4:02 Began closing meeting

- Kalise will discuss marketing at next meeting, has had discussion with Stephanie
- Jaime will help provide sources for merchandise, offered to help build brand, decide on Kalise's design and have Jaime present at next board meeting
- Guidestar.org - grants
- Schedule special meeting prior to regularly scheduled date of next board meeting - Monday Aug. 26 7:30, Location TBD, will discuss agenda that did not get addressed at meeting
- Communicate via email for any interim decisions

Meeting Adjourned: 4:12pm